

**SMITHVILLE BOARD OF ALDERMEN  
REGULAR SESSION**

January 7, 2025 7:00 p.m.  
City Hall Council Chambers and Via Videoconference

**1. Call to Order**

Mayor Boley, present, called the meeting to order at 7:00 p.m. A quorum of the Board was present: Marv Atkins, Melissa Wilson, Leeah Shipley, Kelly Kobylski, Dan Hartman and Ronald Russell.

Staff present: Cynthia Wagner, Gina Pate, Chuck Soules, Chief Lockridge, Rick Welch, Jack Hendrix and Linda Drummond. Matt Denton was present via Zoom.

**2. Pledge of Allegiance lead by Mayor Boley**

**3. Consent Agenda**

- **Minutes**

- December 17, 2024, Board of Aldermen Work Session Minutes
- December 17, 2024, Board of Aldermen Regular Session Minutes

- **Resolution 1429, City Surplus**

A Resolution declaring certain property as surplus.

- **Resolution 1430, Leak Adjustment**

A Resolution approving a water and wastewater leak adjustment request for Juan Luevano in the amount of \$306.71.

- **Resolution 1431, Upgrade to the UV Disinfection System**

A Resolution approving the purchase of Ultra-Violet System upgrade from Trojan Technologies for the Wastewater Treat Plant.

Alderman Atkins moved to approve the consent agenda. Alderman Hartman seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared the consent agenda approved.

**REPORTS FROM OFFICERS AND STANDING COMMITTEES**

**4. City Administrator’s Report**

Cynthia provided an update on the snowstorm response. She noted that the City was well-prepared for the storm. The new Street Superintendent, Anthony Glenn, was slated to start Monday but agreed to start on Friday, just before snow and ice hit. Throughout the weekend, he communicated with Chuck Soules, Public Works Director, Cynthia and Chief Lockridge. Cynthia noted that she was pleased with the response of the Public Works crews and the Police Department all working together in response to the snow. Operations began on Thursday and Friday to treat City streets and also 169 Highway, where MoDOT had not yet

treated. Crews reported for duty around 3:00 p.m. on Saturday to start salting hills and major intersections as ice began to accumulate. They worked with the Police Department to address calls for icy patches.

Cynthia noted that an incident occurred on Saturday afternoon involving a police officer, the officer is okay, but staff expects the vehicle will be totaled. By 7:00 p.m. on Saturday, westbound Highway 92 was closed due to various issues making the road impassable. From Saturday to early Sunday, about 3 to 4 inches of snow fell, and staff began plowing operations. As the visibility became limited around 8:30 a.m. snow plowing operations were halted for safety and resumed around 11:00 a.m. when conditions improved. By Sunday evening, approximately 13 inches of snow had fallen, and crews worked until 4:00 p.m. Monday in alternating shifts to allow for some rest.

Cynthia noted that today, utility and parks and recreation staff worked to clear downtown areas. Cynthia explained that we do not typically clean the downtown area, but it was necessary given the heavy snowfall. Staff worked to remove snow in order to make the downtown sidewalks and parking spaces accessible. We have used around 150 tons of salt and logged 343 staff hours. Our contractor, R and S Landscaping, also assisted in snow removal in Harborview, Rollins Landing, Wildflower, Greyhawke, Hill of Shannon, Emerald Ridge and Ashmont neighborhoods. Crews also dedicated about ten man-hours plowing and treating the key intersections along 169 Highway especially 188<sup>th</sup>, 180<sup>th</sup>, Hospital Drive and also 92 Highway and Commercial to ensure safe travel.

Supplies of salt are low due to high usage. A new order was placed prior to the weekend, and we anticipate a delivery of 75 tons later in the week and another delivery the next week. Staff is planning for a possible snow event on Friday morning.

Cynthia noted that she received information from Chief Lockridge on a recap for the Police Department from the snow. From 2:00 p.m. on Saturday to 2 p.m. on Monday we had five calls for motorist assists, four motor vehicle crashes and two for traffic obstructions. She thanked the Police and Public Works crews for their efforts during this significant storm. She noted that staff had received minimal calls and complaints about snow removal. By Sunday evening, crews were able to plow almost every street.

Cynthia noted that there were comments on social media regarding the City's GIS system for snow routes. The GIS system has a snow removal layer showing which areas are responsible for clearing and outlines priorities one and two but does not have snow plow tracker on it. Cynthia explained that feature has a significant cost.

GFL trash and recycling provided their updates on social media and have been in communication with City staff. Gina Pate, Assistant City Administrator, worked to update the City's website and social media with this information. Their crews collected accessible trash today and will continue to revisit areas throughout the week, encouraging residents to place their trash out on normal pickup days. Only Monday's collection was delayed, and residents missing a pickup should leave their bins out.

Cynthia provided an update on personnel. There are now only two vacancies in the Police Department.

Lastly, staff has been working with the consultant on a public comment website for the South Employment Overlay Project. The public comment website will be posted on social media

tomorrow, allowing comments until January 31. This is a goal outline in the Comprehensive Plan for the community's vision for the south employment area. The plan is to encourage specific types of development based on feedback from the community.

Alderman Wilson asked if the City would receive salt from MoDOT for the snow removal staff did on the intersections along the highways.

Chuck said that we would not. He explained that it is our residents that are using those roads and our Police Department responding to those incidents. Chuck explained that he made the call for staff to work to keep those intersections open the best we could to take care of the community and not wait until MoDOT could get there.

Cynthia noted that staff had the discussion that if we were delayed in receiving our salt delivery we would reach out to MoDOT to see if we could get some.

Chief Lockridge explained that the majority of that work was done at the request of the Police Department as a safety concern.

Alderman Hartman thanked staff for their efforts getting the roads cleared. He asked Chuck if he had any feedback on using the brine pre-treatment and if it makes a difference on plowing the snow later.

Chuck explained that we have been using brine for the last couple of years and staff has said that it does make a difference in getting some of the layers off. He noted that it also helps with melting when the sun hits it and traction. Chuck explained that brine helps break the bond of snow and ice and makes it easier to remove. He noted that the conditions have to be dry and a certain temperature, which worked out for staff to get it applied to the roads. He said that brine definitely helps, and most communities are using it.

Alderman Hartman asked if we were using just road salt or if we were also using a chemical to help.

Chuck explained that we use regular rock salt, calcium chloride.

Cynthia informed the Board that we are still in the finishing up snow response mode. She has spoken with the departments and asked them to recap our performance. Next week, the management team will identify possible areas for change. Cynthia noted that this snow event was significant and the identified areas for change may lead to future discussions with the Board as far as priorities.

## **ORDINANCES & RESOLUTIONS**

### **5. Bill No. 3048-25, Rezoning 16000 North 169 Highway – 2<sup>nd</sup> Reading**

Alderman Atkins moved to approved Bill No. 3048-25, changing the zoning classifications or districts of certain lands located in the City of Smithville, Missouri located at 16000 North 169 Highway. 2<sup>nd</sup> reading by title only. Alderman Kobylski seconded the motion.

No discussion.

Upon roll call vote:

Alderman Russell - Aye, Alderman Hartman - Abstained, Alderman Atkins – Aye,  
Alderman Wilson - Aye, Alderman Shipley – Aye, Alderman Kobylski - Aye.

Ayes – 5, Noes – 0, Abstained – 1, motion carries. Mayor Boley declared Bill No. 3048-25 approved.

**6. Bill No. 3049-25, Amending Conceptual Plan – Lakeside Farms – 2<sup>nd</sup> Reading**

Alderman Atkins moved to approve Bill No. 3049-25, approving an amendment to a conceptual zoning plan for Lakeside Farms on certain lands located in the City of Smithville, Missouri. 2<sup>nd</sup> reading by title only. Alderman Hartman seconded the motion.

No discussion.

Upon roll call vote:

Alderman Shipley - Aye, Alderman Kobylski- Aye, Alderman Wilson – Aye,  
Alderman Hartman - Aye, Alderman Atkins – Aye, Alderman Russell - Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 3049-25 approved.

**7. Bill No. 3050-25, Rezoning 800 NW 92 Highway – 2<sup>nd</sup> Reading**

Alderman Atkins moved to approved Bill No. 3050-25, changing the zoning classifications or districts of certain lands located in the City of Smithville, Missouri located at 800 Northwest 92 Highway. 2<sup>nd</sup> reading by title only. Alderman Hartman seconded the motion.

No discussion.

Upon roll call vote:

Alderman Russell - Aye, Alderman Hartman - Aye, Alderman Shipley – Aye,  
Alderman Kobylski - Aye, Alderman Atkins – Aye, Alderman Wilson - Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 3050-25 approved.

**8. Bill No. 3051-25, FY2025 Budget Amendment No. 3 – Emergency Reading  
Sponsored by Mayor Boley – 1<sup>st</sup> and 2<sup>nd</sup> Reading**

Alderman Atkins moved to approve Bill No. 3051-25, amending the FY2025 Operating Budget to add \$264,465.95 to the Combined Water and Wastewater Systems Fund. 1<sup>st</sup> reading by title only. Alderman Hartman seconded the motion.

Alderman Russell asked if there were other funds not used in FY2024 that would be coming forward for budget amendments.

Cynthia explained that there were possibly one or two projects that were not completed in FY2024 that would be completed in FY2025.

Upon roll call vote:

Alderman Wilson - Aye, Alderman Shipley- Aye, Alderman Russell – Aye,  
Alderman Hartman- Aye, Alderman Kobylski – Aye, Alderman Atkins - Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 3051-25 approved first reading.

Alderman Atkins moved to approve Bill No. 3051-25, amending the FY2025 Operating Budget to add \$264,465.95 to the Combined Water and Wastewater Systems Fund. 2<sup>nd</sup> reading by title only. Alderman Hartman seconded the motion.

No discussion.

Upon roll call vote:

Alderman Atkins - Aye, Alderman Wilson - Aye, Alderman Kobylski – Aye,  
Alderman Russell - Aye, Alderman Hartman – Aye, Alderman Shipley - Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 3051-25 approved.

**9. Bill No. 3052-25, Ballot Language for ½% Public Safety Sales Tax – 1<sup>st</sup> Reading**

Alderman Atkins moved to approve Bill No. 3052-25, imposing a sales tax for public safety purposes at the rate of one-half of one percent, Pursuant to Section 94.903 R.S.Mo. and providing for submission of the proposal to the qualified voters of the City for their approval at the April 8, 2025 election. 1<sup>st</sup> reading by title only. Alderman Hartman seconded the motion.

No discussion.

Upon roll call vote:

Alderman Hartman - Aye, Alderman Kobylski - Aye, Alderman Atkins – Aye,  
Alderman Wilson - Aye, Alderman Shipley – Aye, Alderman Russell - No.

Ayes – 5, Noes – 1, motion carries. Mayor Boley declared Bill No. 3052-25 approved for first reading.

**10. Resolution 1436, Preliminary Plat – Lakeside Farms**

Alderman Atkins moved to approve Resolution 1436, a preliminary plat for Lakeside Farms subdivision and authorizing the Mayor to execute a development agreement. Alderman Hartman seconded the motion.

No discussion.

Ayes – 5, Noes – 1, motion carries. Mayor Boley declared Resolution 1436 approved.

**11. Resolution 1437, Credit Card Processing**

Alderman Atkins moved to approve Resolution 1437, approving the change of the City of Smithville's credit card processing system from Elavon to Tyler Technologies. Alderman Hartman seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 1437 approved.

**12. Resolution 1438, Change Order No. 1, Water Treatment Plant Residuals Cleanout**

Alderman Atkins moved to approve Resolution 1438, approving Change Order No. 1 to RFP 23-11 Water Treatment Plant Residuals Cleanout with Richards Construction Company. Alderman Hartman seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 1438 approved.

#### **OTHER MATTERS BEFORE THE BOARD**

**13. Public Comment**

None

**14. New Business from the Floor**

None

**15. Adjournment to Executive Session Pursuant to Section 610.021 (1&2)RSMo.**

Alderman Hartman moved to adjourn to Executive Session pursuant to Section 610.021 (1&2)RSMo. Alderman Shipley seconded the motion.

Upon roll call vote:

Alderman Kobylski – Aye, Alderman Wilson – Aye, Alderman Russell – Aye,  
Alderman Atkins – Aye, Alderman Shipley – Aye, Alderman Hartman – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared the regular session adjourned to the Executive Session at 7:22 p.m.

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Linda Drummond, City Clerk

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Damien Boley, Mayor